

SALLY ANNE IRVIN

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EDUCATIONAL TECHNOLOGY and PROFESSIONAL CENTER LIBRARY **EMPLOYMENT HISTORY**

Wake Forest University School of Law, Winston-Salem, NC

Adjunct Professor of Law

August 2007 – Present

Teaches Advanced Legal Research Spring 2008 - present

Co-taught Advanced Legal Research Spring semester 2002 – 2007

Teaches One L Legal Research 1984 - present

Wake Forest University School of Law, Winston-Salem, NC

Associate Director Faculty & Technology Services

April 2010 - Present

- *Participates in the overall library administration management team.*
- *Teaches credit bearing first year Legal Research courses and upper level Advanced Legal Research.*
- *Coordinates, plans, manages and oversees faculty services offered by the Professional Center Library.*
- *Coordinates, plans, manages and oversees the recommendation, acquisition/development, implementation, and evaluation of all electronic services and resources offered by the Law Library*
- *Informs faculty and Library staff of available services and resources and provides training and documentation as appropriate or requested.*
- *Acts as liaison to outside providers of commercial research databases to coordinate instruction on the effective use of these tools*
- *Responsible for library faculty liaison program including supervision of faculty Research Assistants performing related work.*
- *Serves as Library Liaison for assigned law faculty.*
- *Coordinates electronic current awareness services program for faculty.*
- *Provides in-depth research and reference services to the faculty and students of the Law School as well as the University, the legal community, and the general public; participates in Law Library's program of formal and informal instruction in legal research.*
- *Prepares and packages training materials such as LibGuides, bibliographies, pathfinders, training scripts and handouts, utilizing a variety of formats*
- *Leads Law School participation in Sakai and serves on University LMS Team. Oversees law school web courses on Sakai and TWEN.*
- *Serves on University Committee on Information Technology*
- *Evaluates new acquisitions formats and provides input on balance of print and online resources.*
- *Oversees the investigation of emerging technologies and implements them as appropriate. Maintains awareness and involvement in national technology initiatives to best position the library and law school.*
- *Collaborates with other members of library staff on library website and catalog.*
- *Participate in collection development activities.*
- *Leads law school institutional depository initiative and serves on university institutional repository committee.*
- *Develops, implements and evaluates strategic plans for areas of responsibility.*
- *Serves as primary library technology liaison with other University libraries and external organizations. Collaborates with these groups to create partnerships and facilitate cooperative projects.*
- *Participates in outreach, marketing, assessment and other library initiatives. Participates in departmental and library-wide activities. Serves on library and external professional organization committees.*

- *Participates in local, regional, or national professional organizations; enriches professional expertise by attending conferences and continuing education opportunities, delivering presentations at professional meetings, and publishing in the professional literature.*

Wake Forest University School of Law, Winston-Salem, NC

Associate Director Educational Technology

August 2001 – March 2009

- *Participates in the overall library administration management team.*
- *Teaches credit bearing first year Legal Research courses and upper level Advanced Legal Research.*
- *Coordinates, plans, manages and oversees the recommendation, acquisition/development, implementation, and evaluation of all electronic services and resources offered by the Law Library*
- *Informs faculty and Library staff of available services and resources and provides training and documentation as appropriate or requested*
- *Acts as liaison to outside providers of commercial research databases to coordinate instruction on the effective use of these tools*
- *Provides electronic current awareness services for faculty and Law Library staff*
- *Provides in-depth research and reference services to the faculty and students of the Law School as well as the University, the legal community, and the general public; participates in Law Library's program of formal and informal instruction in legal research.*
- *Prepares and packages training materials such as LibGuides, bibliographies, pathfinders, training scripts and handouts, utilizing a variety of formats*
- *Oversees law school web courses on TWEN and LexisNexis Blackboard.*
- *Evaluates new acquisitions formats and provides input on balance of print and online resources.*
- *Assesses emerging technologies and advises on their implementation with a focus on the expansion of library services.*
- *Participate in collection development activities.*
- *Oversees hiring, scheduling, training and supervision of student assistants in areas related to responsibilities.*
- *Leads law school institutional depository initiative and serves on university institutional repository committee.*
- *Oversees the investigation of emerging technologies and implements them as appropriate. Maintains awareness and involvement in national technology initiatives to best position the library and law school.*
- *Develops, implements and evaluates strategic plans for areas of responsibility.*
- *Serves as primary technology liaison with other University libraries and external organizations. Collaborates with these groups to create partnerships and facilitate cooperative projects.*
- *Serves as Library Liaison for assigned law faculty.*
- *Participates in outreach, marketing, assessment and other library initiatives. Participates in departmental and library-wide activities. Serves on library and external professional organization committees.*
- *Participates in local, regional, or national professional organizations; enriches professional expertise by attending conferences and continuing education opportunities, delivering presentations at professional meetings, and publishing in the professional literature.*

Wake Forest University School of Law, Winston-Salem, NC

Associate Director Educational Technology

February 15, 1999 – July 2001

Joint responsible with the members of the Dept. for maintaining and managing the law school's computer systems. Additional duties include joint responsibility with the Director for planning for the procurement and development of educational resources and technologies at the law school such as researching and implementing a long range administrative computing system for Admissions, Financial Aid, Registrar and Alumni; teaching students, members of the faculty, and member of the law school staff about the uses of technology, particularly increasing the faculty's knowledge of and ability to create web based courses and other electronic class presentations and materials in PowerPoint; providing technical support for the research and teaching activities of the faculty; providing technical support for the information provision operations of the library; providing technical support for the activities of the administrative offices that use computer systems; providing technical and informational support for available multimedia technology and development of new multimedia into all areas of the Law School's educational process. Overall responsibility for Law School exams taken on computer.

Continue to serve as Y2K Compliance officer for the Law School and Law School STARS Project Head. (See full descriptions below).

Wake Forest University School of Law, Winston-Salem, NC

Interim Director Educational Technology

May 15, 1998 - February 14, 1999

Primarily responsible for maintaining and managing the law school's computer systems. Additional duties include planning for the procurement and development of educational resources and technologies at the law school such as finding and implementing a web based mail system for easy access to e-mail from remote locations and facilitating a system whereby faculty and staff can access their networked word processing documents from remote locations; teaching students, members of the faculty, and member of the law school staff about the uses of technology, particularly new technology such as developing web based courses; providing technical support for the research and teaching activities of the faculty; providing technical support for the information provision operations of the library; providing technical support for the activities of the administrative offices that use computer systems; and managing and maintaining the law school's audiovisual systems. Shares responsibility with Search Committee to research a new Student Administrative Services solution which must be Y2K compliant and in place by July 1, 1999, and served as primary liaison between Law School personnel and the solution provider in order to implement and maintain the chosen package. Overall responsibility for Law School exams taken on computer. Maintain all former responsibilities of Associate Director as well.

Y2K Compliance officer for the Law School responsible for all software and hardware inventory, assessment, renovation, validation and implementation. This includes responsibility for Law School Administrative database systems most of which have to be changed to meet compliance. These new database include but are not limited to SRN for Registration, ACCPAC for Windows for Budget, 1stPlace! for Placement and AccountMate for CLE.

Law School STARS Project Head. Student Technology Advisors partner with faculty members in a joint effort to explore the use of technology in teaching and learning and accelerate the adoption of technology into the curriculum.

**Associate Director and Senior Systems Coordinator
Department of Educational Technology**

May 1994 – May 1998

Shared responsibility with Director for articulating the Law School's technology vision. (This includes developing computing policies and procedures for the Law School, planning for and implementing all academic and administrative computing needs, network operations, WWW facilities, computer hardware and software development, purchase, installation, maintenance and troubleshooting of all hardware and software). Shared responsibility with Director to plan for potential future implementation of laptops for students including learning about and assisting faculty to develop web based courses and other ways to adapt teaching methodology to utilize this new technology. Overall responsibility for Law School exams taken on computer. Overall responsibility for all Law School multimedia including four fully equipped multimedia classrooms, two courtrooms and the Law School's state-of-the-art auditorium, all faculty and student use of available multimedia technology and development of new multimedia into all areas of the Law School's educational process. Shared responsibility with Director for migrating our Vines network to NT which was completed March, 1998. Designed and implemented Law School cc:Mail system. Overall responsibility for many internal Law School databases.

Interim Director Computer Services

August, 1993 - May 1994

Performed the duties of Director of Computer Services and Associate Director on an interim basis after the retirement of the previous Director. Additionally assumed responsibilities for Law School multimedia technology. Responsibilities included planning, implementing and coordination of all law school multimedia and computer development, budget, training, supervising and managing network operating system and systems security.

Associate Director Computer Services

March 1986-July, 1993

Responsibilities included working with Director and Faculty representatives on overall planning and development of Law School computer use, assisting Director with network management, security, with special emphasis on telecommunications, software, and virus protection software and procedures. Planned and implemented the Law School's Computerized Legal Research and Instruction Center (CLRIC). Provided hardware and software training for all members of the Law School community. Served as primary Consultant to Faculty on integration of technology into the legal education process.

1991-1993 - Wake Forest University built the Worrell Professional Center, the first building to house both a Law School and Graduate School of Business in the country. Shared responsibility with Directors of Technology of the Law School, Business School and main University to design, plan, purchase, install and implement all technology for the new building including technology infrastructure.

AV Law Librarian

August, 1984 - March 1986

Responsibilities included working with Law Library personnel, students and faculty to integrate audio-visual technology into the legal education process. Produced, edited, programmed and co-wrote with personnel from Harvard Law School, four interactive video projects done with Harvard Law School in 1985-1986.

Office Practices Class

1990-1994

Team taught this class which is offered one semester per year.

The VERITAS Interactive Video Project

1985-1986

Produced, edited, programmed and co-wrote with personnel from Harvard Law School, four interactive video projects done with Harvard Law School in 1985-1986. These were sold to Lawyer's Cooperative Publishing Co. for nationwide distribution.

SUMMARY OF OTHER PROFESSIONAL EXPERIENCE

University of South Florida, Tampa FL

1983-1984

Office of Executive Vice-President for Legal Affairs

Law Clerk

School Board of Pinellas County, St. Petersburg, FL

1979-1981

Chairman, Media Services Department, Northeast High School

Northeast H.S. was one of four sites in Florida to receive a multimillion dollar grant from the National Endowment for the Humanities to create in-house educational television programming for use throughout the state.

Implemented this project and some 10 hours of television programming per week by end of 1981.

School Board of Volusia County, Daytona Beach, FL

1971-1977

Elementary Teacher/Grade Chairman - Kindergarten

EDUCATION

Stetson University College of Law

1984

St. Petersburg, FL

Juris Doctor

Freshman Moot Court Outstanding Oralist, 1983

Phi Alpha Delta, Legal Fraternity

Society of Trial Advocacy

Florida Association of Women Lawyers

University of South Florida

1979

Tampa, FL

Master of Arts in Library and Information Science

University of South Carolina

1978

Columbia, SC
Master of Educational Technology

Stetson University

Deland, FL
Bachelor of Arts in Early Childhood/Elementary Education

1971

Daytona Beach Community College

Daytona Beach, FL
Associate of Arts

1969

ADDITIONAL PROFESSIONAL ACTIVITIES

National TWEN Advisory Board

2014 – present

Computer Services Special Interest Section, AALL

<i>CS-SIS, Emerging Technologies Committee Chair</i>	2010 - 2011
<i>CS-SIS Cool Tools Café Program Chair</i>	2010
<i>CSCS-SIS Web 2.0 II Challenge Co-Chair</i>	2009
<i>CS-SIS Cool Tools Workshop Coordinator/Moderator</i>	2009
<i>CS-SIS Web 2.0 Challenge Facilitator</i>	2008
<i>Chairman, Roundtable Planning/Coordinating Committee</i>	2007 - 2008
<i>Member, Technology Competencies Committee</i>	2007 - 2008
<i>Member, Program Planning Committee</i>	2007 - 2008

Academic Law Libraries Special Interest Section, AALL

<i>ALL-SIS, Continuing Education Committee</i>	2010 - 2011
<i>ALL-SIS Member, Tenure and Status Committee</i>	2008 – 2010

SEAALL (Southeastern Chapter American Association of Law Libraries)

<i>SEAALL Treasurer</i>	2017 - 2020
<i>SEAALL Executive Board Secretary</i>	2010 – 2012
<i>Chair, Community Services Committee</i>	2009 - 2010
<i>Member, Scholarship Committee</i>	2009 - 2011
<i>Chair, SEAALL institute</i>	2009
<i>Member, Program Committee</i>	2008 - 2009
<i>Member, Community Service Committee</i>	2007- 2009
<i>Member, Program Planning Committee</i>	2008-2009

Host and Speaker, 2008 AALL Conference

Host, Publicizing the Library Roundtable
Host, Best Practices for Academic and Non-academic Libraries

Speaker, 2004 AALL Conference

“How To Create and Teach a Law Practice Technology Course”
with Maryanne Gerber, Golden gate Law School

2004

CCALI (Center for Computer-Assisted Legal Instruction)

Internet Project Committee Member

1993 - 1994

Wake Forest University Media Services Development Committee

Consulting Member

1991 - 1993

Law Firm Technology Consultant

1988 – 1994

Speaker AALS National Convention <i>Topic "Interactive Video"</i>	1989
Speaker Southwestern AALL Conference <i>Topic "Computer and Video Technology in Law Schools"</i>	1988
COMMUNITY SERVICE	
Competency & Credentialing Institute (CCI) <i>Public Member</i>	2019 - 2025
American Board of Nursing Specialty Certification <i>Public Member</i>	2013 – 2020
<i>Secretary/Treasurer</i>	2015 – 2019
<i>Chair, Standards Review Committee</i>	2018 - 2019
Wake Forest Baptist Health Women’s Heart Center <i>Member, Board of Directors</i>	2014 – present
American Heart Association <i>Nominee, NC Governor’s Award for Outstanding Volunteer Services Forsyth County</i>	2010
<i>American Heart Association Speaker</i>	2004 – 2010
<i>You’re the Cure Speaker</i>	2006 – present
<i>Triad Go Red Leadership Council</i>	2009 – present
WomenHeart <i>Governing Board member</i>	2008 – 2012
<i>Governing Board – Executive Board, Secretary</i>	2010 - 2012
<i>Symposium on Science & Leadership</i>	2005
Winston-Salem Dog Training Club <i>Recording Secretary</i>	2015 – 2018
<i>President</i>	2018 - present
PUBLICATIONS	
AALL Spectrum Magazine <i>“When Advanced Legal Research Met Wiki” with Jason Sowards</i>	June, 2008
National TWEN course (Westlaw) <i>“How to Create and Teach a Law Practice Technology Course” with Maryann Gerber, Golden Gate Law School</i>	2003
Southeastern Association of Law Libraries Newsletter <i>WESTLAW Column Editor</i>	1986-1988
Florida Bar Journal <i>“Antitrust Implications on Consolidation Trends in the Public Hospital Industry”</i>	1984